



## 5. Other Transactions

### 5.1 Follow IRS and GSA Relocation Policy

Bureaus will follow IRS Relocation policy in all relocations processed. See the IRS website at [http://www.irs.gov/pub/irs-tege/fringe\\_benefit\\_fslg.pdf](http://www.irs.gov/pub/irs-tege/fringe_benefit_fslg.pdf) for additional information.

Bureaus will follow GSA Relocation Procedures in chapter 302 of the Federal Travel Regulations in all relocations processed. See the GSA website at <http://www.gsa.gov/portal/ext/public/site/FTR/file/FTR302TOC.html/category/21869/hostUri/portal> for additional information.

See the Departmental Travel Handbook (June 2008) Section C302-1 for Relocation Allowance general rules at [http://www.osec.doc.gov/oas/travel/Travel\\_Handbook\\_June08.pdf](http://www.osec.doc.gov/oas/travel/Travel_Handbook_June08.pdf).

#### Examples

*Example:* (Not applicable)

#### Sources

- Source:** AP BPR Recommendation 4.4.2 Relocation/PCS (RITA)  
**Document ID:** Accounts Payable Standardization and Optimization Business Process Re-Engineering Analysis (Accounts Payable BPR Analysis 2007 v3.0.doc)  
**Publication Date:** August 28, 2007
- Source:** AP BPR Phase II Recommendation 2.18.1.1 Relocation/PCS (RITA)  
**Document ID:** Department of Commerce AP BPR Phase II Results Documentation (AP\_BPR\_Results\_Final\_v1.5.doc)  
**Publication Date:** April 30, 2008
- Source:** AP BPR 4.18.2.1 Follow IRS Relocation Policy  
**Document ID:** AP BPR Implementation Status as of 09-13-10.xls  
**Publication Date:** September 13, 2010